

DV4 & MT4 Simple Programming Sheets

System Issues

Turn Off

Same as the on button

Soft Reset—

Why: it reinitializes memory, making things run faster and reducing the chance of running out of memory

Frequency: at least once a week

How:

- Setup (arrow down button)
- Soft Reset (bottom button)
- Yes

System Maintenance

Why: page clean-up, build the page index, and perform a soft reset

Frequency: once a month or after extensive programming.

How:

- Setup (arrow down button)
- Setup
- Tools Menu
- System Maintenance (bottom right)
- Yes
- Yes

Hiding the Programming Bar

(the set up button and green button)

- Setup (arrow down button)
- System settings
- Touch the box for “full screen mode”
- OK

Getting the Program Bar Back

- Press & hold the on button
- “toggle title bar”

Change Volume

- Setup (arrow down button)
- Setup
- Speech controls
- Adjust volume on the slider
- OK out—

Adjust Screen Contrast

- Setup (arrow down button)
- Setup
- System settings
- Adjust brightness on the slider
- OK out

System Issues & Selection Methods

Screen Calibration

- Setup (arrow down button)
- Setup
- Setup Menu
- Input/output settings
- Calibrate touch screen
- Follow the directions on the screen—don't forget to tap within 30 seconds
- Ok out

Changing Selection Methods

- Setup (arrow down button)
- Setup
- Setup Menu
- Pull down the selection menu bar

Selection Method Settings—allows you to “customize” or adjust the selection method.

Selection Methods:

Touch Enter: A selection is made upon contact with a button

Touch Exit: Upon release of the screen a button selection is made

Scanning: Buttons or menu items are highlighted on the screen in a specific pattern. The individual using the system makes a selection with a switch or other alternative means.

Joystick: Allows an individual to use a joystick to move a highlight across the screen.

Audio Touch: similar to touch exit, but adds auditory cues

Mouse Pause: Selections are made by using a computer mouse to move the cursor to the desired selection and pausing for a pre-set amount of time.

Changing Button Appearance

Getting to a button to start programming

- Green Modify Button (after selection, it will turn red)
- Touch the button you want to change
- "Modify Button" screen will appear

Changing Button Color

- Touch the box under "Button Color" on the right side of the screen
- Select color
- OK

Changing Border Color

- Touch the box under "Border Color" on the right side of the screen
- Select color
- Ok

Changing Text Color

- Touch the box under "Text Color" on the right side of the screen
- Select color
- OK

Changing Label Font

- Touch the blue box under "Label Font" on the right side of the screen
- Change font settings
- OK

Change Page Color

- Green Modify Button (after selection, it will turn red)
- Touch the page (space between the buttons)
- "Modify Page" box will appear
- In the box labeled color, select edit
- Choose color
- OK out

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Programming a Button

Getting to a button to start programming

- Green Modify Button (after selection, it will turn red)
- Touch the button you want to change
- "Modify Button" screen will appear

Modifying/Adding Label— text the user sees on the button

- Touch inside the box next to "Label"
- type message on keyboard
- OK

Modifying/Adding Audio Cue— only needed if the student is using auditory scanning as an access method

- Touch inside the box next to "Audio Cue"
- type message on keyboard
- OK

Modifying/Adding Symbol— symbol the user sees on the button (if you want only the word to show, do not add a symbol)

- Press blue symbol button
- Touch inside the box next to "search"
- Type in symbol name
- Touch (highlight) desired symbol in right box
- OK

Behaviors—describes what you want the button to do

Adding a Behavior-

- Behavior (blue button under symbol button)
- Left Box:
 - Common behaviors should be showing; if not use the pull down menu, then touch "common behaviors"
 - Scroll up or down until you see the behavior you want
 - Touch it (highlight)
- Add (bottom middle, blue button)
- Right Box: it is important that only the behaviors you want are here, and in the order you want them to happen
- Ok

Deleting/Removing a Behavior -

- Behavior (blue button under symbol button)
- Right Box:
 - Touch (highlight) behavior
 - Delete (3rd blue button on the right)
 - OK

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Programming a Button

Common Behaviors and what they do -

Backspace: deletes one space behind the cursor in the Message Window.

Clear: clears the contents of the Message Window.

Close Popup: when assigned to a button on a popup, the popup closes

Delete Word: deletes the last word entered in the Message Window.

***Go to Page:** opens another page when the button is selected

Insert Label: the text in the button's label is sent to the Message Window

Insert Text: sends a text message to the Message Window

***Page Back:** closes the current page and reopens the previous page.

Speak Label: causes the Series 4 device to speak the text in the button's label.

Speak Text: a text message is spoken when the button is selected.

- *** Note:** when adding "go to page" or "page back" it helps the user if the button looks different, so he knows he is going to another page. To make it look like a "folder", change the button type.

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Changing the Button Type

- Pull down the box next to "Button Type"
- Touch folder

Making a button go to (link) another page

- Add the "go to page" behavior
- A screen of page files appears. Highlight the page you want it to go to in the right side box
- OK

If you do not see the page you want, make sure you are in the correct folder in the left box.

Quick Start Pages and New Pages

Setting Up Quick Page Templates

This only needs to be done one time

- Set Up (arrow down button)
- Set Up
- Set Up Menu
- Interface features
- Touch the blue box in the middle of the page
"Quick Page Templates"
 - A "Quick Page Templates" box will appear
- **Adding pages**
 - Touch "Add"
 - Scroll down to "templates" folder; in the left box
 - Highlight it (touch it)
 - Find the page you want on the right side
 - Highlight it (touch it)
 - OK
 - You should see it in the box "Quick Page Templates" box
 - OK
- **Deleting pages**
 - Highlight the page
 - Select delete
 - Ok

Using Quick Pages

- Set Up (arrow down button)
- Page Editing
- Quick Page
- Highlight the page you want
- Enter page name
- Select " stop asking"

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Trouble Shooting

1. No keyboard shows up when typing information.

The system keyboard may have been disconnected, to reconnect :

- Set Up (arrow down button)
- Set Up
- Set Up Menu
- Interface features
- In the box that says "system keyboard"
- Pull down— needs to say "pop up"
- Select the blue "Popup" button
- In the left box "Keyboard Pages" should be highlighted
- If not, scroll up/down and highlight it
- In the right box "System Keyboard" should be highlighted
- If not, scroll up/down and highlight it
- OK out

2. The battery is running out before the day is over.

Try lowering the backlight time. Most people set it to the top, it should be in the bottom half.

If this does not solve the problem call DynaVox tech support (866-396-2869).

- Set Up (arrow down button)
- Set Up
- Set Up Menu
- System Settings
- Pull down "Backlight Timeout"
- Set to 5 minutes
- OK out

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Trouble Shooting

3. It's not talking when I press the button.

- If there is no sound coming from the device, go to "Speech Controls"
 - Check speaker volume
 - Make sure the "public speaker" is checked
- If some buttons talk, but others do not
 - Check to see what the "behavior" is
 - If you want it to speak immediately, "Speak Label" or "Speak Text" should be in the behavior list

4. The text in the Message Window is too small.

You need to change the Message Window default font size.

- Setup (arrow down button)
- Setup
- Setup Menu
- Interface Features
- Show Message Window Settings
- Touch blue Default Font box
- Select Font and Size preferences
- OK out

For other questions, go to the Setup pulldown menu and search through the "How To.." section OR, use the searchable help online at DynaVoxSys.com (tech support- knowledge base- search).